



Date: 08/07/2024
Time: 1:00pm – 2:00pm
Location: Teams
Details: The WPTA Board usually meets the first Wednesday of each month. Members may attend the open portion of any meetings. Contact [Adriana](#) for the Teams link.

BOARD MEETING

Agenda

Call to Order— 1:00 pm

Participants – Adriana Publico (AP), Joe Medulla (JM), Wylie Evanson (WE) Naveed Frank (NF), Caitlin Davis (CD).

OPEN SESSION

- I. Approve Minutes from 06/26/24 meeting. Approved.

- II. New Business – AP
 - a. Orientation for new board members – who handles what, recruitment/new member enrollment process, agenda & meeting procedures.
 - b. Legal training update with WSPA Board after school on September 12 - Union steward/representative training, a training on organizing members, grievance/CBA training. Can train 10 people at a time. Scheduled for 9/12/24. Vote to pay \$1400 for training – unanimous approval.
 - c. WCSD/WPTA Advisory Meeting discussion items. Once a month AP + JM has the opportunity to meet with Chief of HR and Superintendent. AP wants to reach out to membership about items that could be discussed during these meetings. AP will send out survey to WPTA membership. Next advisory meeting set for 8/22, TM and AP will attend.
 - d. Sick bank split & special assessment – Split shared sick bank balance among WSPA, WPTA and Psychologists. WPTA current sick bank balance is 44, minimum threshold is 100 days, so we need to have a special assessment in the fall. AP will notify members and give them time to withdraw before the special assessment.

- e. General membership meeting – On Teams, second half of September 2024. Opportunity for membership to ask questions. Ask membership to re-read the by-laws and discuss or vote on updating or changing the by-laws.
- f. Fall Social planning –CD to plan, on Thursday October 17th.
- g. Survey to membership – [draft link](#) – sent via email, please send edits
- h. Document management – AP, JM, and CD to have meeting to organize and store these safely for all WPTA Board members to access. TM has some attorney files and APTA formation files, discuss what to do with these with Alex Velto during training. AP has Google drive set up and can provide login information. Meeting scheduled for 8/15/24.
- i. Outlook access – Minimum 2 members on WPTA@WashoeSchools.net. AP + JM to have access.
- j. Next update to membership – mid-August?
 - 1. Info about items c-g above, with time to opt out of SLB, plus personal email addresses for AP, WE, JM for any confidential info
- k. TM suggest paying a larger tax return for a few years to have a larger savings balance for long term member needs, attorney fees, negotiations, arbitration, etc.

III. Updates from Prior Meetings

- a. Updating NV Secretary of State of 24-25 board members (NV/AP) - done (\$50 annually)
- b. 2024-25 Budget (NF): to present at next month's meeting
- c. Tax exempt status still in process (AP+NF).
- d. Directors & Officers' Insurance (AP): Premium quote came in at \$5,663 annually, more than triple what we were paying with APTA. I'm not sure what this insurance covers or if we ever used it. Our attorney says it's for when a judge rules against us and we have to pay someone as a result of a lawsuit. Minimum coverage starts at \$1M. WSPA and WCSPOA boards do not carry any type of D&O coverage. Should we keep looking or go without and save money in case we need to go to court at some point, basically self-insure? Waiting on more quotes.
- e. Scholarships (AP): checks delivered to UNR in July

IV. Tabled & Ongoing Items

- a. Current WPTA membership count: **141**
- b. Agenda item for next meeting: discuss lowering dues or filing tax return
- c. Financial Report – Current bank balance: **\$10,858.53 as of 7/31/24**
- d. Upcoming WCSD/WPTA Advisory Meetings: August 22, September 19, October 17
- e. General Insurance Committee WPTA Rep & posting insurance updates periodically on WPTA website. Current rep is Tony McMillen, who is working with potential new reps. The committee approved in July 2024 to increase insurance premiums by 1.3%. Appointing new Insurance Rep may or may not have to go to BOT. Interested candidates are Brenda Costello and Jennifer Jimenez.

f. APTA bank account settlement – table until EMRB resolution and SPAW contract ratification

CLOSED SESSION

I. See CLOSED SESSION meeting minutes date 08/07/2024.

Next Meeting –09/04/24 at 1:00pm.

Meeting Adjourned – 2:06 pm

Action items	Owner(s)	Deadline	Notes
All	AP	Next meeting	Get familiar with WPTA Bylaws, Board Responsibilities, and Contract. Identify 2-3 members who would be interested in joining us for legal training on 9/12/24.
Email Alex Velto	AP	8/9	Email Alex to include q/a about D&O insurance pros + cons
Budget Presentation	NF	3 days before next meeting	Send out budget and budget options discussed with previous board in Spring to Caitlin, who will send to the entire group along with next meeting agenda
Insurance Rep	AP	Next meeting	Send out interest emails and resume to WPTA board.
Special Assessment	AP	TBD	Special assessment update to members, allow time to withdraw before Sick Bank contribution.
Membership update & Survey	AP	Fall	Membership update mid August, general meeting in Fall (Teams), and send out survey for questions for advisory meetings.
Outlook Access	AP	ASAP	AP + JM to have access to WPTA@WashoeSchools.net
Social Planning	CD	Next meeting	Begin planning, share location options and pricing