



Date: 04/08/2024
Time: 11:00am – 12:00pm
Location: Teams

BOARD MEETING

Meeting Minutes

Call to Order— 11:02am

Participants – Adriana Publico (AP), Lisa McNeill (LM), Naveed Frank (NF), Tony McMillen (TM), Caitlin Davis (CD).

OPEN SESSION

- I. Approve Minutes from 03/18/24 meeting. Approved.

- II. Review Action Items
 - a. Lisa – Tax ID revision letter, 501(c)(5) status still pending, NF to call and see if more info on status available.
 - b. Lisa - Budget: no update yet, NF to help with this.
 - c. Tony – BOT public comment for 4/9 BOT: TM & LM to work on public comment today and send out for review.
 - d. ALL – Board position requirements updates in shared file: please continue to review and add in the shared file.
 - e. AP – Sick bank split per Sara Mauer and WPTA membership lifetime maximum and single use limit: AP plan to wait until after 4/9 meeting because Principal’s contract ratification is on BOT agenda, no update or research yet on other contracts lifetime maximums.
 - f. CD – any new forms needed? None right now.
 - g. AP – Gmail/Google drive are set up with folders set up. Will send out log-in information. Try not to delete anything. Add archived meeting minutes (open and closed), other union forms, PDFs and original files.
 - h. AP – Pending BOT Candidate Endorsement Requests: Christine Hull meeting possible at Friday 4/18 after 2pm. Would like to set up a meeting with Trustee Alex Woodley for

possible endorsement around the same time. Christina at 2pm and Alex at 2:30pm.
Suggest vote after.

III. Updates/Next Steps

- a. WPTA News Updates to Membership: next update? AP would like to send out info about upcoming elections, Beth Smith endorsement if allowed. AP to follow up with what is allowed. TM may be best just to post on WPTA website with info and links to candidate information. AP to send scholarship application reminder today, applications are due 4/9. "Hatch Act" (Nevada Commission on Ethics) information to be sent out by LM. Send out email next week for solicitations for running WPTA BOT elections and nominating members.
- b. TM + AP met with Superintendent McNeill and Katie Weir (monthly) – next meeting on 4/25.
- c. TM – APTA hearing on 4/18.
- d. BOT Elections & Endorsement: Current people running: [Aurora - Candidate Filing List \(nvsos.gov\)](https://nvsos.gov).
- e. AP – Website: looking at using Webley as used with APTA. CD to research website offering.
- f. Invoices & Payments status:
 - ~~i. Social (paid)~~
 - ~~ii. Virginia/chief negotiator (paid)~~
 - ~~iii. RRV Attorneys (paid)~~
 - iv. Other reimbursements (LM \$120, AP \$600 - after 4/25 deposit)
 - v. Website - \$200
 - vi. Set aside money for scholarship payout
- g. NF – Financial Report: presented FY24 worksheet and Multi-Year Comparison Report working documents. Suggest merging with LM old format that shows what checks have cleared and not cleared on a monthly basis, closer to a bank statement format.

IV. Tabled & Ongoing Items

- a. Current enrollment count **138** (if enrollment over 138 members, WPTA should lower monthly dues. Can't earn more than \$50k annually without paying taxes per 501(c)(5) regulations.) Several new recent employees have been hired, will reach out soon for possible enrollment.
- b. *Update By-laws (Summer/Fall 2024 with new board) – Grievance and complaint processes, who handles what, reducing dues, annual budget*
- c. *General Insurance Committee WPTA Rep & posting insurance info updates periodically on WPTA website. Current rep is Tony McMillen.*
- d. *D&O Insurance – not ready to do anything until we can write a check.*
- e. *UFCU bank account with APTA – table until EMRB resolution*

f. *Employee Resources Fair – 2/29/2024 & 5/10/2024*

g. Scholarships, March 18th sent out application forms, applications due date April 9th. Have received two applications so far, AP to send out a reminder today (4/8).

CLOSED SESSION

I. See CLOSED SESSION meeting minutes dated 04/08/2024.

Next Meeting – 4/25/2024 at 10am.

Meeting Adjourned – 12:15pm

Action items	Owner(s)	Deadline	Notes
Sick Bank	AP	N/A	Discuss options for dividing with Principals after 4/9 BOT meeting, lifetime maximum still needs finalizing, updated form as needed
Monthly Superintendent Meeting	TM + AP	4/25/24	
Review Scholarship Applications	All	4/25/24	Discuss award
Financial Report	NF	N/A	Revisions as discussed during 4/8 meeting
Budget	LM + NF	N/A	Work together on budget
Tax ID Revision Letter	LM + NF		
APTA Hearing	TM	4/18	