



**Date:** 03/18/2024  
**Time:** 2:00-3:00 PM  
**Location:** Teams

# BOARD MEETING

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## Meeting Minutes

Call to Order— 02:05pm

Participants – Adriana Publico (AP), Lisa McNeill (LM), Naveed Frank (NF), Tony McMillen (TM), Caitlin Davis (CD).

### OPEN SESSION

- I. Approve Minutes from 03/13/24 meeting. Approved.
  
- II. Review Action Items
  - a. Lisa – Tax ID revision letter, 501(c)(5) status, Budget: No updates.
  - b. Lisa & Naveed – ACH Form: sent in and ready for direct deposit for 3/26. Double verification is complete.
  - c. Lisa – Social 3/19 from 3-6pm at Great Basin Sparks!: No updates, AP & NF to bring debit cards for payment.
  - d. Caitlin – Forms: scholarship, sick bank
  - e. Adriana – Website: no update yet.
  - f. All – General Insurance Committee WPTA Representative: TM will continue and request for member participation during the next elections.
  
- III. Updates/Next Steps
  - a. WPTA News Updates to Membership week of 3/18: AP has message drafted and will send out today with Scholarship application form.
  - b. TM + AP met with Superintendent McNeill and Katie Weir (monthly) – next meeting on 4/25. TM out on 3/20 so meeting will be cancelled.

- c. Frequency of WPTA board meetings: Next meeting pick up after break. Meet every 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 12pm. Intermittent meetings as needed. Next meeting on 4/10/2024 4/8/2024.
- d. BOT Public Comment renouncing political candidate bullying: Each association to make their own statement, TM working on statement and WPTA will weigh in on changes as needed.
- e. Calendar for Positions (shared file): all members to add position responsibilities by 4/10/2024 meeting.
- f. Sick Bank – lifetime maximum of 190 per APTA: AP to get more info from Sara Mauer about other union maximums. Splitting existing bank will cause special assessment between Principals (Colbee), WPTA, and Psychs. We don't know how many ProTech days will go to WPTA. AP wants to talk to Colbee after 4/9 BOT meeting about how to split up.
- g. BOT Elections & Endorsement: Formal request to endorse Beth Smith, approved. Current people running: [Aurora - Candidate Filing List \(nvsos.gov\)](https://nvsos.gov) . WPTA intent to only show public support to BOT incumbents and candidates, not other offices.
- h. Website & Gmail: none
- i. D&O Insurance: LM to send CD all information gathered to date.
- j. General Insurance Committee WPTA Rep:
- k. Budget – what to pay first?
  - i. Social (now)
  - ii. Half of what we owe Virginia (now)
  - iii. Half of what we owe Virginia (after 3/26)
  - iv. Pay RRV Attorneys (after 3/26)
  - v. Other reimbursements (after 3/26 possibly, or 4/26)
  - vi. Set aside money for scholarship payout
  - vii. D&O Insurance

#### IV. Tabled & Ongoing Items

- a. Current enrollment count **139** (if enrollment over 138 members, WPTA should lower monthly dues. Can't earn more than \$50k annually without paying taxes per 501(c)(5) regulations.)
- b. WPTA start up fees payment (pending \$5,100 invoice from Chief Negotiator, reimbursement to AP for IRS filing \$600, reimbursement to LM for state filing of about \$120, RRV services to date, social expenses, Alex has invoice issued for work with district court for \$787.50). LM suggest to try to have bank account in next 2 weeks, pay half of Virginia and half for Alex. LM to see what answers she can get today. Checks from WCSD are void if not cashed within 180 days.
- c. *Update By-laws (Summer/Fall 2024 with new board) – Grievance and complaint processes, who handles what, reducing dues, annual budget*

- d. General Insurance Committee WPTA Rep & posting insurance info updates periodically on WPTA website. Vote on TM continue as representative. Approved.
- e. D&O Insurance – not ready to do anything until we can write a check.
- f. *UFCU bank account with APTA – table until EMRB resolution*
- g. *Employee Resources Fair – 2/29/2024 & 5/10/2024*
- h. Scholarships, target March 18 to send out application forms, applications due date April 30<sup>th</sup>.
- i. Gmail and Website – AP to look at setting up website soon.

CLOSED SESSION

- I. See CLOSED SESSION notes dated 3/18/2024.

Next Meeting – ~~4/10/2024 at 12pm~~ 4/8/2024 at 11am.

Meeting Adjourned – 3:19pm

Action items	Owner(s)	Deadline	Notes
BOT Public Comment	TM	4/9 or 4/23?	Working on statement to renounce political bullying and escalation to greater harm
Board requirements by position	ALL	4/8	Add position responsibilities to shared file document
Sick bank split	AP	After 4/9	How to split up sick days in bank with Principals & Psychologists