



**Date:** January 17, 2024  
**Time:** 12:00-1:00PM  
**Location:** Teams

# BOARD MEETING

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## MINUTES

Call to Order— 12:02PM

Participants: Adriana Publico, Lisa McNeill, Naveed Frank, Caitlin Davis. Tony McMillen joined during the meeting.

### OPEN SESSION

- I. Updates/Next Steps
  - a. Legal Counsel - Lisa and Adriana met with attorney Alex Velto on 1/15 – he has experience with public sector unions locally and is interested in working with us
  - b. EMRB – Adriana sent filing paperwork to get WPTA recognized by EMRB on 1/16/24
  - c. Negotiations – Negotiations team is meeting today with lead negotiator Virginia Doran to develop proposal. Tony has proposed negotiations dates to district and is awaiting response.
  - d. Enrollment plan – We will email ProTechs an enrollment form to switch dues from APTA to WPTA today
  - e. IRS – Naveed filed, and we have an Employer ID Number: 99-0742179
  - f. Secretary of State – Naveed is working on what our designation should be (501c5?)
  - g. Bank account – APTA has locked us out of the bank account. Naveed will open a bank account with GNCU. GNCU is a great supporter of our schools.
  
- II. Question from member: What is the process for WPTA board elections?
  - a. Motion by Lisa, seconded by Caitlin: Treasurer stays in place until end of term in 2025, VP ascends to Presidency next year, and Secretary, ProTech Rep and VP get elected in spring for next year. Vote was unanimous in favor. We will ask for nominations in April, and the membership will vote in May.

Meeting Adjourned – 1:00PM

Next meeting -1/24/24, 12:00-1:00PM on Teams

| Action items   | Owner(s) | Deadline | Notes   |
|--|----------|----------|---|
| Begin Enrolling Members                                    | Adriana  | 1/17/24  | Adriana will send enrollment form to ProTechs with a deadline of 1/26/24. Reminders will go out 1/22 and 1/26.  |
| Schedule Negotiations                                      | Tony     | ASAP     | WPTA has proposed dates, waiting on response from District.   |
| Open Bank Account  | Naveed   | ASAP     | Adriana will be the second signatory on bank account to ensure continuity going into 2024-25.   |
| Contact Attorney   | Adriana  | ASAP     | Ask about Secretary of State designation, send questions from Tony regarding outstanding grievances, and our proposal for a fair distribution of assets (once current grievances and APTA's arbitration are paid for, split the remaining balance 50/50). |
| File with Secretary of State                               | Naveed   | ASAP     | Once we know the designation for certain – (501c5?)   |
| Send Today's Minutes to Board & Agenda Template to Caitlin | Adriana  | 1/23/24  |   |